

SECTION: ADMINISTRATIVE  
EMPLOYEES

TITLE: SUSPENSIONS AND  
FURLOUGHS

ADOPTED: September 21, 2006

REVISED:

# CARLISLE AREA SCHOOL DISTRICT

| 311. SUSPENSIONS AND FURLOUGHS                  |  |
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| 1. Purpose                                      | Maintenance of administrative and supervisory staff appropriate to effectively manage the district is a Board responsibility. The purpose of this policy is to establish the manner in which necessary reductions of that staff shall be accomplished.   |
| 2. Authority<br>SC 524, 1124,<br>1125.1         | The Board has the authority and responsibility to determine how suspensions and furloughs of administrative staff shall be made when necessary, in accordance with law.  |
| 3. Delegation of<br>Responsibility<br>SC 1125.1 | <p>The Superintendent or designee shall develop administrative procedures for reduction of staff in accordance with this policy and applicable law.</p> <p>The efficiency and effectiveness of district organization and staffing patterns shall be under continuing review, and recommendations for abolishing positions and reallocating duties shall be presented for Board consideration when the Superintendent considers such actions to be in the best interests of the district.</p> |
| 4. Guidelines<br>SC 1123<br>Pol. 313            | Data necessary for computation of each administrative employee's rating and seniority status shall be recorded and maintained.   |
| SC 1125.1                                       | Standards shall be established for the suspension or furlough of one administrative employee over another when one or more must be suspended.  |
| SC 1125.1<br>2 Pa. C.S.A.<br>Sec. 551 et seq    | <p>Tenured administrative employees are entitled to a Local Agency Law hearing at the employee's request, prior to suspension or furlough.</p> <p>Nontenured administrative employees may not be entitled to a Local Agency Law hearing prior to suspension or furlough. However, nontenured administrators may request a hearing by the Board, or a committee of the Board, prior to suspension.</p>  |

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School Code  
524, 1123,  
1124, 1125.1

PA Statute  
2 Pa. C.S.A.  
Sec. 551

Board Policy  
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